



NATHAN & CONDROTTE

AVOCATS À LA COUR

In order to carry out its activities, NCS Avocats S.à r.l. needs to collect, use, process and store certain personal data of its clients. In this context, we are committed to safeguarding and respecting your personal data and privacy.

The data collected

We collect data such as:

Identification data: first and last name, e-mail address, postal address, telephone number and other similar contact data, date of birth, gender, nationality, country of residence, preferred language and/or other data that can be defined as personal.

Contact data: function, job title, department, organisation name.

Financial data on accounts, and/or any additional data necessary to fulfil our obligations.

Data collection and processing

The data is directly collected out of the client's given information or, occasionally, from publicly available sources of information (websites, publications, etc.).

Please note that you can choose what data you provide to us and you can refuse when asked to provide personal data. However, this may have an impact on NCS Avocats S.à r.l.'s ability to provide services to you.

NCS Avocats S.à r.l. uses the client's personal data to: enter into a fee agreement with the client; keep the client informed of our activities by sending communications, newsletters (or otherwise); providing the client with all necessary data and/or documentation relating to the firm; and comply with our legal obligations and internal policies and procedures, as well as for any other purpose with your consent.

Sharing the client's data

We may share/disclose or transfer the client's data with third parties only to the extent necessary to enable our partners to provide their services in the client's favour. (Including clerks, solicitors, other lawyers we may deal with).

Client's rights

The client has the right at any time to: access personal data; request, in writing, to be removed from our mailing list(s); request, in writing, the rectification of the personal data in the event of an error and/or the deletion of the personal data; object to the processing of the personal data by us.

You also have the possibility to lodge a complaint with the CNPD (National Commission for Data Protection).

In case of such a request, NCS Avocats S.à r.l. will process it within the limits of its technical and organisational means and may not comply with the request if we consider that this would result in the violation of a law or legal obligation or if it would be contrary to our legitimate interests.

For further information you can contact us at info@ncs-avocats.lu.

Retention of the personal data

NCS Avocats S.à r.l. retains the personal data for as long as is necessary to fulfil the purposes listed above or as required by law.